

Current pattern of rehearsals and services

Sunday

9.00 Rehearsal
10.00 Sung Eucharist
11.30 Mattins (BCP Eucharist 1st & 3rd Sundays)
2.45 Rehearsal
3.30 Evensong

Monday, Tuesday and Thursday

4.00 Rehearsal
5.30 pm Evensong

Saturday

2.00 Rehearsal
4.15 Evensong

Duties:

Daily worship

- To work closely with the Director and Assistant Director of Music in accompanying and directing services and rehearsals when required
- To train the probationer choristers under the guidance of the Assistant Director of Music
- To play an active part in the administration and running of the music department, including regular meetings and the organisation of the music library
- To take part in outreach music schemes run by the Cathedral, including the development of the Saturday Singing Club
- To participate in the weekly organ recital series as required

Outreach and External

As agreed with the Director of Music, the Assistant Organist will take an active role in:

- Developing outreach into the Diocese through creating partnerships and liaising with churches of other traditions, to resource contemporary music for special services
- Maintaining strong links with local schools by building bridges in sharing the Cathedral's rich choral tradition alongside that of the curriculum and repertoire in each school.
- Supporting the work of the Royal School of Church Music
- Representing the Cathedral as required with appropriate National and Regional Associations, as agreed with the Director of Music and the Canon Precentor
- Undertake such additional duties as reasonably required by the Director of Music, the Canon Precentor or Chapter

Communication

Develop and maintain good relationships and communication with the Clergy, Cathedral Staff, volunteers and Chorister Parents, including:

- Attending weekly Music Department Meetings with the Canon Precentor, Director and Assistant Director of Music
- Attend meetings with the Lay Clerks, attended by the Canon Precentor

Training and Development

The job is broad enough to allow the skills of the candidate to be encouraged and developed in many ways. There will be the opportunity to develop personal and musical skills.

Broadcasts, concerts, recordings, and tours

Under the direction of the Director of Music, to take an active role in agreed aspects of broadcasts, concerts, recordings and tours. This may include aspects of management, administration, musical direction, direct participation or general support of the activity.

Cathedral concerts and recitals

Assist in the organisation of, and/or take part in such concerts and recitals as, in consultation with the Director of Music and the Canon Precentor, may be felt to be appropriate to the life of the Cathedral, including but not necessarily limited to the following:

- Regular participation in the weekly organ recital series at the Cathedral
- Assist the Director and Assistant Director of Music in directing and devising concerts with the Cathedral Choir and Nave choir as required.

Health & safety

- Be aware of the current health and safety policy and procedures within the building and ensure these standards are met in all of your work spaces.
- Attend first aid training and administer first aid as appropriate.
- Ensure that you are trained in current fire evacuation procedures.
- Complete safeguarding training and be aware of current safeguarding policies and procedures.
- This role is subject to DBS clearance.

This job description is intended for operational purposes only and does not form part of a contract of employment. It will be subject to regular review and the post holder will be expected to perform other duties not expressly specified within this job description.

Working Pattern

This is a full time role with one day off per week. Holidays to be taken out of term time, in agreement with the Canon Precentor and the Director of Music.

Accountable to

The Director of Music.

Notice period

The first three months of the Assistant Organist's appointment are probationary. The Assistant Organist will be required to give no less than three months' notice in writing.

Salary

£18,000 per annum. Accommodation may be available on the cathedral site.

Person Specification

	Essential	Desirable	How Assessed
Be a committed Christian	✓		A/I
Be a graduate with appropriate professional qualifications	✓		D
Have demonstrated ability as an accompanist, recitalist, choir trainer and improviser	✓		A/I
Possess the ability to inspire people of all ages by having the necessary energy, ambition, vision and enthusiasm	✓		A/I
Be a person who has liturgical sensitivity and who can help to develop the musical heritage of the Cathedral	✓		A/I
Possess the ability to respond positively and appropriately to new opportunities and to contribute to the wider ministry and mission of the cathedral	✓		A/I
Possess excellent skills in communication, leadership, and administration	✓		A/I
Possess an ability to care for and nurture those in his/her charge	✓		A/I
Be a person with integrity, humility and a sense of humour	✓		A/I

Key:

- A - Application form and covering letter
- D - Documentation (certificates)
- I - Interview and audition

Please apply with your completed application form and covering letter to:
 Philip Rushforth, 9 Abbey Square, Chester, CH1 2HU or
philip.rushforth@chestercathedral.com

Chester Cathedral's Vision, Strategic Aims and Values

Vision

We will provide a diverse, accessible and inspiring experience. We will be thought provoking and challenging, fun and entertaining.

Strategic Aims

Worship & prayer

We will have inspiring services that offer a glimpse of the glory of God.

Learning & discipleship

We will help enquirers become disciples. Offering opportunities to grow faith, develop learning and explore heritage.

Welcome and hospitality

We will provide a positive and fulfilling experience for visitors, worshippers and pilgrims, offering a warm welcome in accordance with our Benedictine tradition. We are here for everyone.

Serving our city region and diocese

We will grow and nurture mutually beneficial relationships.

Sustainable and ethical business operation

We will be financially self-sustaining through a well administered, varied and thriving business, continuously innovating and developing new opportunities.

Conserving and developing our buildings and heritage

We will conserve the cathedral's heritage allowing it to evolve and remain relevant and meaningful in today's world.

Values

Throughout everything we do, we will be:

- Welcoming
- Good listeners
- Show respect
- Have great passion for our roles.

We will regularly measure ourselves against these values and create development plans to achieve them.